

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 14<sup>th</sup> DAY OF DECEMBER, 2015  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Grosch at 7:01 p.m.

A roll call was taken, and the following Trustees were present: Glenn Grosch and William Murray. Aaron DelMar, Chief Hank Clemmensen and Deputy Chief Rich May were also present.

At their November meeting, Palatine Township appointed Aaron DelMar to serve out the remainder of Trustee Rich Wells' three year term as Fire District Trustee. Dawn Andrlik administered the oath of office to Trustee Wells. Trustees and staff welcomed Trustee DelMar.

A motion was made by Trustee Grosch to approve the following slate of officers: Trustee Grosch, President; Trustee Murray, Treasurer; Trustee DelMar, Secretary. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Grosch opened the floor for public comment. Those members of the public present had no questions or comments for the Board.

A motion was made by Trustee Grosch to suspend the Regular Meeting of the Board of Trustees at 7:06 p.m. in order to conduct the 2015 Tax Levy Hearing. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Chief Clemmensen provided a short explanation regarding the 2015 Tax Levy Ordinance. Even though the District is asking for a 35.4% increase in its tax levy, tax cap laws will limit what the District can receive based on the CPIU or 5%, whichever is lower. There were no questions or comments from the public regarding the District's 2015 Tax Levy.

A motion was made by Trustee Grosch to close the 2015 Tax Levy Hearing and reconvene the Regular Meeting of the Board of Trustees at 7:08 p.m.

A motion was made by Trustee Grosch to approve the minutes from the Regular Meeting of the Board of Trustees held November 9, 2015 as presented. The

motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes and Trustee Murray voting yes. Trustee DelMar abstained from the vote due to the fact he was not present at the November meeting.

Trustee DelMar questioned why the District's Budget and Appropriations Hearing in November only lasted a few minutes. Trustee Grosch explained that Trustees and Staff review and discuss the District's budget over a series of meetings prior to the November Hearing. The Budget Hearing is for members of the public to ask questions and make comments regarding the District's Annual Budget.

A motion was made by Trustee Grosch to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held November 9, 2015 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes and Trustee Murray voting yes. Trustee DelMar abstained from the vote due to the fact he was not present at the November meeting.

A motion was made by Trustee Grosch to accept the financial report for the month ended November 30, 2015 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Murray asked for clarification regarding the ambulance billing expense line item overage. Staff explained that ambulance billing fees are part of that expense line item, those are based on the collections and are hard to predict. Also, any refunds that come from insurance overpayments are charged to that line item. Refunds also vary from year to year.

Staff also explained the vehicle maintenance expense overage. There were two rather large items that were required to be done on the engine, a fuel tank replacement and a full set of new tires.

A motion was made by Trustee Grosch to approve payment of the November bills which includes check numbers 17426 through 17477 for a total of \$371,249.85, payroll of \$136,453.43, and net other expenditures of \$9,047.27 for a total cost to the District of \$516,750.55. Approval also includes check numbers 17478 through 17482, dated December 14, 2015, for a total of \$2,685.69. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

There was a question as to why a check was prepared for the Foreign Fire Insurance Board. Staff explained that the District receives money from insurance companies that provide insurance coverage to District residents. That money is collected and dispersed by the Illinois Municipal League. By State statute, those monies collected are maintained by the District's Foreign Fire Insurance Board, and can be spent by the FFIB for items that benefit the District.

Trustee Murray asked for clarification of the check written to Jim Turi. Chief Clemmensen indicated that Mr. Turi had reviewed the District's 2015 Tax Levy, before it was presented to the Board for final approval.

Chief Clemmensen reported that the State's budget woes have not directly affected the District. There are some funds that have not been distributed to Northwest Central Dispatch, but at this point there is no adverse effect on dispatching as a whole.

As many are aware, there was a Chicago Firefighter killed fighting a fire at a vacant building. Firefighter Dan Capuano was actually employed by Palatine Rural for a short period of time in 1999. A moment of silence was observed in memory of FF Dan Capuano.

The District received a letter from Northwest Community Hospital recognizing the efforts of FF Pete Retuerto in assisting hospital staff in their Emergency Department. FF Retuerto happened to be at the hospital with a District emergency transport when ED personnel needed additional assistance with another patient. FF Retuerto did not hesitate, and immediately assisted hospital personnel with the second patient.

Chief Clemmensen reported that on September 8, 2016 from 9:00 am until 12:00 p.m., District personnel will be participating in a water rescue demonstration at Twin Lakes Recreational Area in Palatine. The Chief will remind the Board about this demonstration, as it gets closer.

The Board was updated on the pending pension hearing for one of the District's firefighters. Doctor's appointments are scheduled for mid-January with the hopes that the disability hearing will take place in early February.

Captain McGarry is back to full duty after his September knee surgery.

The annual CFSI Dinner in Washington DC will be held on May 4<sup>th</sup> and 5<sup>th</sup>. EMS On The Hill will be held April 19<sup>th</sup> and 20<sup>th</sup>. If anyone is interested in attending either of these events, please let Chief Clemmensen know and he will provide you with additional information.

Discussion was conducted regarding the new legislation as it relates to tracking work hours for exempt personnel. The matter will be placed on the January Board Meeting agenda for further discussion.

A motion was made by Trustee Grosch to approve the 2016 Meeting Schedule as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Chief Clemmensen reminded the Board that the Northern Illinois Alliance of Fire Protection District's Annual Conference will be held on January 28 – 30, 2016.

A motion was made by Trustee Grosch to approve Ordinance 2015-003, An Ordinance Levying and Assessing Taxes of the Palatine Rural Fire Protection District, Cook County, Illinois for 2015 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes and Trustee Murray voting yes. Trustee DelMar abstained from the vote due to the fact he was not present for any discussions as they relate to the District's 2015 Tax Levy.

A motion was made by Trustee Grosch to approve Ordinance 2015-004, An Ordinance Giving the Cook County Clerk Direction Related to the 2015 Tax Levy as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes and Trustee Murray voting yes. Trustee DelMar abstained from the vote due to the fact he was not present for any discussions as they relate to the District's Tax Levy and Direction Given to the Clerk regarding that Tax Levy.

With the FY2015 Annual Audit, the District will be in the last year of a three year agreement with Karrison LLC for auditing services. Chief Clemmensen would like direction from the Board as to whether they would like to negotiate a new contract with the current auditor or send out a Request for Proposal for the 2016 audit and beyond. The Board directed the Chief to begin work on a Request for Proposal for auditing services.

Chief Clemmensen distributed a 2016 Checklist of Annual Responsibilities for the Trustees to review. If there is something the Board would like to have added to the calendar, let the Chief know and he will make the addition. Otherwise, the Checklist is a guide to keep everyone aware of items that need attention throughout the year.

A motion was made by Trustee Grosch to enter Closed Session at 7:38 p.m. to discuss Collective Bargaining Negotiations in accordance with Section 2(c)(2) of the Illinois Open Meetings Act. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

After a brief break, Closed Session resumed at 7:42 p.m.

A motion was made by Trustee DelMar to exit Closed Session at 7:58 p.m. The motion was seconded by Trustee Grosch. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

The January 25<sup>th</sup> Board meeting is a 1:00 p.m. meeting.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 8:00 p.m. The motion was seconded by Trustee Grosch. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Approved this 25<sup>th</sup> day of January, 2016, by a roll call vote as follows:

AYES: \_\_Grosch, Murray, DelMar\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSTAIN: \_\_\_\_\_0\_\_\_\_\_

Glenn Grosch  
President  
Palatine Rural Fire Protection District

ATTEST:

Aaron DelMar  
Secretary  
Palatine Rural Fire Protection District